

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, SEPTEMBER 11, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. at the Services Center and opened with the Pledge of Allegiance.

The Board shared a moment of silence on the anniversary of September 11, 2001.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the August 29, 2024 Commission meeting minutes;** Roll Call: All Aye

County Administrator re Various Issues.

Community Investment Grant Program - County Administrator Hank Solowiej announced agreements have been signed and are ready for final Board approval today for the distribution of the \$500,000 Community Investment Grant Program. There are eight entities in Erie County who will be getting funds to further enhance their communities.

Mr. Archie Lunsey, Chief Community Officer, Ohio EPA.

Mr. Lunsey introduced himself to the Board and explained his new role at Ohio EPA. He mentioned that the Ohio EPA's new Director has shifted the structure of Ohio EPA to enhance communication to each county. Mr. Lunsey stated he is the liaison for 24 counties that make up the Northwest District. Mr. Lunsey stated the EPA's objective is to have a seamless response to county issues and to eliminate the inconsistencies and untimely responses that have happened in the past. Mr. Lunsey's role is to be the County's first communication at EPA and he will facilitate further action needed. Ohio EPA's goal is to address the issues before they become problems. The Commissioners' expressed their gratitude to Mr. Lunsey for traveling to Erie County to introduce himself and to explain his new position.

On motion of Mr. Shoffner and second of Mr. Old, Board **schedules a Special Commission Meeting for Wednesday, September 18, 2024 at 5:00 p.m.** in the Erie County Commission Chambers; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board awards bid re **Rye Beach, Bogart, and Bardshar Roads Sewer Rehabilitation** to **BLD Services, LLC**, Kenner, Louisiana, in the amount of \$1,555,952.00 as the lowest and best bid which meets all specifications and upon the recommendation of the Utilities Director; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board awards bid re **Treated Rock Salt for highway ice control** to **Morton Salt**, Chicago, Illinois, in the amount of \$51.42 for delivery or \$51.00 for pickup, as the lowest and best bid which meets all specifications and upon the recommendation of the County Engineer; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with **Oxford Township**; Roll Call: All Aye (#24-308 - funding in the amount of \$11,967 to complete siding installation on Township Hall and the Groton Fire Station #2 building garage)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with the **Village of Kelleys Island**; Roll Call: All Aye (#24-309 - funding in the amount of \$129,148.78 for the Community and Park Improvement Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with **the City of Vermilion**; Roll Call: All Aye (#24-310 - funding in the amount of \$85,000 for the Sherod Park Comfort Station Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with the **Village of Castalia**; Roll Call: All Aye (#24-311 - funding in the amount of \$54,819.58 resurfacing of the intersection of East Lucas, Bardwell and Lowell Streets)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with the **Village of Milan**; Roll Call: All Aye (#24-312 - funding in the amount of \$29,599.56 regarding the Athletic Field Sidewalk Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with **Perkins Township**; Roll Call: All Aye (#24-313 - funding in the amount of \$69,866.50 regarding the Schiller Avenue Sidewalk Improvement Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with **Margaretta Township**; Roll Call: All Aye (#24-314 - funding in the amount of \$48,552.58 regarding the Village Hill Estates Drainage Improvements)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Community Investment Grant Agreement with **Groton Township**; Roll Call: All Aye (#24-315 - funding in the amount of \$71,000 regarding Gorton Township Hall ADA Restroom Accessibility Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Perry proTECH, Inc. financed through US Bank Equipment Finance**; Roll Call: All Aye (#24-316 - lease agreement for a RI-Ricoh IM C4510 color MFP copier for HR)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re General Operating Fund; Commissioners General; Northern Ohio Juvenile CCF Fund; Certificate of Title Administration Fund; and General Operating Fund: Clerk of Courts; Roll Call: All Aye (#24-317)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract; Roll Call: All Aye (#24-318)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications and supplemental appropriations** re ADAMHS Erie - General Fund; ADAMHS Title XX Fund; MH BG Fund; NW Regional District Fund; SABG Covid Mitigation Grant Fund; ADAMHS State AOD/SUD Fund; Public Assistance Fund; Delinquent Real Estate Treasurer Fund; Adult Probation Fund; Special Docket Subsidy Grant - Tone Fund; Compensated Reserve Fund; 2024 Special Election Funding Fund; and Care Facility Operations Fund; Roll Call: All Aye (#24-319)

Board approves Revised Auditor's Certificate for **MedlCare** in an additional amount of \$10,000 re providing staffing support services at The Meadows at Osborn Park.

Board approves Change Order No. 1 to **Erie Blacktop, Inc.** extending the contract by 92 days, to October 31, 2024, due to unexpected delay due to increased temperatures and heavy traffic in the area for the Landill Drive project.

Board approves **Satisfaction of Mortgage** for a lead grant loan to Roger Camm for property located at 615 Decatur Street, Sandusky.

Board approves Travel Request Form for **Tim Jonovich and/or Kim Johnson or Gary Wobser**, EMA, attending North Central EMAO Meeting in Lorain, Ohio, on 9/20/24 at no cost.

Board authorizes expenses for **Amber Bruno** and **Amber Jenkins**, ECDJFS, attending Fall TPOC Information Sessions in Toledo, Ohio, on 10/3/24 in an estimated amount of \$18.00.

Board approves Travel Request form for **Donna Patrick** and **Bob Dennie**, The Meadows at Osborn Park, attending Combined Regional Super Meeting in Lewis Center, Ohio on 9/12/24 at no cost.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Taylor Turner**, full-time LPN, resignation effective 9/20/24.

Board approves Request for Recruitment re **Investigator and Administrative Assistant** for **Prosecutor's Office**.

Board approves Request for Recruitment re **Eligibility Specialist Aide 3** and **Social Service Worker 1** for **ECDJFS**.

Board approves Request for Recruitment re **Equipment Operator 1** for **Engineer's Office/Highway Department**.

Received letter from Prosecutor's Office **requesting separation pay from the Compensated Reserve Fund in the amount of \$346.12** for Kevin Durbin, who resigned from Prosecutor's Office effective 9/13/24. Board approves request.

Received letter from Sheriff Sigsworth re monthly estimate of \$250.00 to be charged on **gasoline credit cards** for October 2024, per O.R.C. 301.27.

Received cover letter and copy of **Transportation of Prisoners Report** from Sheriff Sigsworth, per O.R.C. 325.07.

Received letter from Sheriff Sigsworth re **notice that no fines and costs have been collected from September 2023 through August 2024**, per O.R.C. 311.16.

Received cover letter and copy of **Jail Meal and Turn Key Report** for the month of September 2024 from Sheriff Sigsworth, per O.R.C. 311.20.

Received copy of memo to Erie County Budget Commission members from Alyssa Heater, Finance Manager re **2024 Revised Estimated Resources**.

Received copy of **Monthly Financial Report** for month ending 8/31/24 from Erie County Auditor, per O.R.C. 319.15.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:50 a.m.; Roll Call: All Aye